

1. Complete name, reference & details of pole/track.
2. Select & tick off bay style most similar to your bay.
3. Measure the wall where the pole will be fitted (or give the size of the pole) and complete the table adjacent to the selected drawing.
4. Measure angles if possible.
5. Sketch your bay pole overleaf or on another sheet showing as accurately as possible track, brackets, finial position and curtains etc. (As much information as possible)



THE HOLBEIN COMPANY
Exclusive drapery hardware handmade in Britain since 1972

Your Name	Your Job Reference	Date
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Description of Pole/Track and Fittings:

My Measurements are (tick): Wall Sizes Pole Size - Centre of Pole - Back of Pole - Front of Pole

1:

2:

3:

4:

5:

6:

*Tick bay style number above and complete measurements in the table below
For non standard bays provide similar details on a separate sheet or overleaf*

Unit of Measurement:		millimetres <input type="checkbox"/>	inches <input type="checkbox"/>
AB		DG	
BC		EF	
BD		EG	
BE		XY	
BF		BD curved	
BG			
CD		ANGLE B	
CE		ANGLE C	
CF		ANGLE D	
CG		ANGLE E	
DE		ANGLE F	
DF		ANGLE G	

NOW COMPLETE SKETCH OF TRACK OR POLE OVERLEAF

COMPLETE MEASURE SHEET FIRST—THEN COMPLETE THIS SKETCH

Things to include in this sketch, if relevant :

- The wall plus any architraves, sills, covings, radiators, cupboards or window seats that might affect the fitting of the pole.
- The Pole in its approximate position.
- Where you want brackets.
- How far the brackets will have to project from the wall.
- Where you want the pole/finials to finish.
- Where the curtains will stack- and where they will draw to when closed.
- Where draw cords or motors should be., if any.

Name
Job Reference
Date

Sketch of Pole/Track:

Example sketch. Please give as much information as possible

